

UNDERGRADUATE ENROLMENT FORM 2018

This form is only to be used upon authorisation of acceptance into STI's undergraduate programmes

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Undergraduate Form	2		0			
Student Number						
Registration Period	YEAR		1 ST		2 ND	
	ANNUAL				SEMESTERS	

INDICATE THE SCHOOL AND PROGRAMME YOU ARE APPLYING FOR

<input type="checkbox"/> SCHOOL OF MANAGEMENT & TOURISM (SOMT)	<input type="checkbox"/> SCHOOL OF FINANCE (SOF)
<input type="checkbox"/> National Diploma: Human Resource Management (N4-N6)	<input type="checkbox"/> National Diploma: Financial Management (N4-N6)
<input type="checkbox"/> National Diploma: Business Management (N4-N6)	<input type="checkbox"/> National Diploma: Financial Accounting (NQFL6)
<input type="checkbox"/> National Certificate: Small Business Financial Management (NQF4)	<input type="checkbox"/> National Diploma: Technical Accounting (NQFL5)
<input type="checkbox"/> National Diploma: Marketing Management (N4-N6)	<input type="checkbox"/> FET: Bookkeeping (NQFL4)
<input type="checkbox"/> FETC: New Venture Creation (NQFL4)	<input type="checkbox"/> Small Business Finance Manager (NQFL4)
<input type="checkbox"/> National Diploma: Travel and Tourism (N4-N6)	<input type="checkbox"/> NC: Bookkeeping: NQFL3
<input type="checkbox"/> Educare (Teaching Crèche-Grade 3) (N4-N6)	<input type="checkbox"/> Higher Certificate: Office Administration NQFL 5
<input type="checkbox"/> National Diploma: Public Relations (N4-N6)	<input type="checkbox"/> NC: Office Administration: NQFL 5
<input type="checkbox"/> SCHOOL OF SAFETY AND LAW ENFORCEMENT (SOSLE)	<input type="checkbox"/> National Diploma: Office Administration (NQFL6)
<input type="checkbox"/> NC: Resolving of Crime (NQFL5)	<input type="checkbox"/> National Diploma: Public Management (N4-N6)
<input type="checkbox"/> NC: General Security Practices (NQFL3)	<input type="checkbox"/> SCHOOL OF INFORMATION COMMUNICATION TECHNOLOGY (SICT)
<input type="checkbox"/> NC: Paralegal (NQFL5)	<input type="checkbox"/> NC: Information Technology: End User Computing (NQFL3)
<input type="checkbox"/> National Diploma: Policing (NQFL6)	<input type="checkbox"/> FETC: Information Technology: Technical Support (NQFL4)
<input type="checkbox"/> SCHOOL OF ENGINEERING	<input type="checkbox"/> NC: Information Technology: Systems Support (NQFL5)
<input type="checkbox"/> National Diploma: Electrical Engineering (N4-N6)	<input type="checkbox"/> NC: Information Technology: Systems Development (NQFL5)
<input type="checkbox"/> National Diploma: Chemical Engineering (N4-N6)	
<input type="checkbox"/> National Diploma: Mechanical Engineering (N4-N6)	
<input type="checkbox"/> National Diploma: Civil Engineering (N4-N6)	

STUDENT PERSONAL DETAILS (To be completed by all students)

New Student
 Returning Student
 First Year
 Second Year

Title Mr Miss Mrs Ms. Other
Gender Male Female

Surname

First Names

ID Number Date of Birth

Postal Address:

Physical Address:

Contact Details:

PAYMENT FEES

Please indicate who will be paying for your fees

Self
 Company Bursary
 Bursary (STI)
 Guardian/Parent/Sponsor

PAYMENT PLANS – Please indicate your choice of payment

CASH FEE	<input type="checkbox"/>	Full Settlement (Reg. Fee + Course Fees + Exam Fees) paid once off and in full
PLAN 1	<input type="checkbox"/>	Initial deposit (Reg.fee +Deposit) forwarded and balance to be paid FIVE consecutive monthly payments
PLAN 2	<input type="checkbox"/>	Initial deposit (Reg.fee +Deposit) forwarded and balance to be paid TEN consecutive monthly payments

***If payment is not completed under the 5 Month plan it will automatically convert to the 10 Month plan without further correspondence. The necessary price increase in instalments will apply as the 10 Month plan costs more than the 5 Month plan



Navigate you to succes

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DEPOSITS/PAYMENTS: All payments must be made via

Electronic Payment or Direct Deposit into the following account

Account Name: SUCCESSORS TRAINING INSTITUTE
 Bank Name: Standard Bank SA
 Branch Name: Briardene
 Account Number: 201 804 794
 Branch Code: 051001

Note:

1. No Cash Payments are accepted in our office.
2. Attach proof of payment with this form or fax to: 086 664 8664

PARENT / GUARDIAN / SPONSOR'S SURETY

(To pay on behalf of student for he/she is a minor/unemployed)

By signing this document as the student's legal parent/guardian or sponsor I accept full responsibility for payment of the said student. I agree to pay the full amount as agreed in this contract and accept full liability for all outstanding fees related to this agreement.

Method of Payment: Direct Deposit/FET

Parent/Guardian/Sponsor's name & Surname:

Parent/Guardian/Sponsor's ID number:

Student's name and Surname:

Student number:

Postal address:

Code:

Physical address:

Code:

Contact details: (W)

(H)

(C)

Email address:

(Fax)

Parent/Guardian/Sponsor's Signature:

Date:

D	D	M	M	Y	Y	Y	Y
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Declaration By Student

I, the undersigned applicant do hereby agree:

- a) That all instalment payments must be made consecutively, month after month.
- b) Should a monthly payment not be paid, a double payment will be enforced in the following month, should the learner default with payment consecutively, the learner will be sent home and will only be allowed to return once the outstanding payment is updated; learners are still liable to pay during the month that he or she is not at campus.
- c) Failure to pay the contracted amount on time shall result in an interest charge of 10% per month on the outstanding amount and/or exclusion from lectures and the facility, payee shall be handed over to the credit bureau.
- d) Strictly no refunds shall be made. If a learner wishes to leave his/her studies, a de-registration letter must be submitted to the administration offices as he/she may still be liable for the contracted payment if the learner is not formally de-registered. Registration fee of R500 or R650 is none refundable.
- e) Deposit slips and proof of transfers must be brought into the administration offices or faxed/e-mailed in order to receive receipt.
- f) The consequences of defaulting on this contract shall be executed in full effect in accordance with the South African law.
- g) The student hereby accepts that Successors Training Institute (PTY) Ltd. shall have the right to vary the course syllabus at any time, without prior notification and without furnishing reasons therefore.
- h) Successors Training Institute (PTY) Ltd shall have the right at its sole discretion, to cancel any course or subject initially advertised and offered, on the basis of insufficient demand.
- i) In the event of the signatories of this agreement, other than Successors Training Institute, having completed this form incorrectly, or the payment details herein not being in accordance with the requirements of Successors Training Institute, then such incorrect information or payment details shall be deemed to have been amended so as to be in accordance with the requirements of Successors Training Institute, without further notice.
- j) Successors Training Institute shall be deemed to include any division of Successors Training Institute or any other juristic person to whom the rights and obligations of Successors Training Institute, as contained herein, may be ceded and or assigned.
- k) We, the undersigned declare that the information in this application is complete and correct. We authorise Successors Training Institute (PTY) Ltd to verify information contained in this application form, and make any other enquiries that may be necessary. We understand that if any part of it is found to be incomplete, false or misleading Successors Training Institute may cancel this registration. We understand that an applicant is only regarded as a student once he/she has received a letter from Successors Training Institute to confirm that the application was successful.
- l) Course material will be supplied to the student in parts as when tests/assignments/exams are completed.
- m) The applicant takes responsibility for the payment of all payments of all fees and other charges due to Successors Training Institute (PTY) Ltd. The applicant agrees to be liable for all cost of debt recovery, including professional fees and collection commission. Postage on all materials sent to Successors Training Institute is payable by the student. The replacement of study material will be for the account of the student.

STUDENT DECLARATION

I have the Successors Training Institute Prospectus which gives me detail information about the course I am persuading. I understand the term, condition, policies and procedures of Successors Training Institute. I understand in each and every semester (only semester students) I will have to complete another application form.

Student Signature:

Date:

Successors Training Institute's Rep Name and Surname:

Date:

School Stamp

Durban Branch

Successors Training Institute (PTY) Ltd.

Physical Address: Suite 21, 1st FL., 477 Anton Lembede Street, DBN, 4001

Postal Address: P.O. Box 5121, Durban, 4000

Tel: 031 822 2780. DHET Registration number: 2011/FE07059



www.successors.co.za

Successors Training College is ACCREDITED with SASSETA (PAA01834), FASSET/ICB (300521, 585/01190/10), DHET/QCTO (QCTO NATED /15/0148), Services SETA (4163), MICT SETA (LPA/00/2017/05/001)